



## NOTICE OF MEETING

<i>Meeting</i>	<b>HIWFRA Standards and Governance Committee</b>	<i>Clerk to the Hampshire &amp; Isle of Wight Fire and Rescue Authority</i> <b>CFO Neil Odin</b>
<i>Date and Time</i>	<b>Tuesday, 9th April, 2024 11.30 am (or on the rising of Full Authority, whichever is later)</b>	<i>Fire &amp; Police HQ</i> <i>Leigh Road,</i> <i>Eastleigh</i> <i>Hampshire</i> <i>SO50 9SJ</i>
<i>Place</i>	<b>Room X - Hampshire &amp; IOW Fire &amp; Police HQ, Eastleigh</b>	
<i>Enquiries to</i>	<b><u><a href="mailto:members.services@hants.gov.uk">members.services@hants.gov.uk</a></u></b>	

The Openness of Local Government Bodies Regulations are in force, giving a legal right to members of the public to record (film, photograph and audio-record) and report on proceedings at meetings of the Authority, and its committees and/or its sub-committees. The Authority has a protocol on filming, photographing and audio recording, and reporting at public meetings of the Authority which is available on our website. At the start of the meeting the Chairman will make an announcement that the meeting may be recorded and reported. Anyone who remains at the meeting after the Chairman's announcement will be deemed to have consented to the broadcast of their image and anything they say.

## Agenda

### 1 **APOLOGIES FOR ABSENCE**

To receive any apologies for absence.

### 2 **DECLARATIONS OF INTEREST**

To enable Members to disclose to the meeting any disclosable pecuniary interest they may have in any matter on the agenda for the meeting, where that interest is not already entered in the Authority's register of interests, and any other pecuniary or non-pecuniary interests in any such matter that Members may wish to disclose.

### 3 **MINUTES OF PREVIOUS MEETING** (Pages 5 - 6)

To confirm the minutes of the previous meeting

4 **DEPUTATIONS**

Pursuant to Standing Order 19, to receive any deputations to this meeting

5 **CHAIRMAN'S ANNOUNCEMENTS**

To receive any announcements the Chairman may wish to make.

6 **INTERNAL AUDIT CHARTER AND INTERNAL AUDIT PLAN** (Pages 7 - 40)

To consider a report by the Chief Internal Auditor on the Internal Audit Charter and the proposed 2024-25 risk based internal audit plan for the Hampshire and Isle of Wight Fire and Rescue Authority (HIWFRA).

7 **INTERNAL AUDIT PROGRESS REPORT** (Pages 41 - 56)

To receive a report from the Chief Internal Auditor, which provides an overview of internal audit work completed in accordance with the approved audit plans, and an overview of the status of 'live' reports.

8 **INTERNAL AUDIT MANAGEMENT ACTIONS REPORT** (Pages 57 - 60)

To receive a report from the Chief Fire Officer, which provides the latest update on the medium and high management actions that have not been completed within their target date and their status.

9 **EXTERNAL AUDIT ACCOUNTS AND AUDIT UPDATE REPORT** (Pages 61 - 68)

To receive a report by the Chief Financial Officer updating Members on the progress of the external audit for 2022/23 and 2023/24.

10 **EXTERNAL AUDIT INTERIM VALUE FOR MONEY REPORT 2022/23** (Pages 69 - 94)

To receive a report from the Chief Financial Officer regarding the interim Value for Money report for 2022/23 from Ernst & Young.

11 **EXTERNAL AUDIT PLANNING REPORT 2023/24** (Pages 95 - 150)

To receive a report from the Chief Financial Officer setting out the proposed approach and scope for the annual audit of the accounts for 2023/24.

12 **FIRE STANDARDS PROGRESS REPORT / UPDATE ON HMICFRS REPORT** (Pages 151 - 174)

To receive a report from the Chief Fire Officer providing Members with an assurance update on the Service's progress in adopting and embedding Fire Standards within the Service and also on the progress being made against the His Majesty's Inspectorate of Constabulary and Fire and Rescue Services (HMICFRS) Areas for Improvement (AFIs).

13 **ORGANISATIONAL RISK REGISTER** (Pages 175 - 182)

To receive a report from the Chief Fire Officer updating Members on the status of our Organisational Risk Register in line with the Service's Risk Management Procedure.

14 **REVIEW OF CIPFA AUDIT COMMITTEE GUIDELINES** (Pages 183 - 204)

To consider a report by the Chief Fire Officer to update Members on work conducted by officers to self-assess the Standards and Governance Committee against the recent CIPFA guidance on Audit Committees. It provides some proposals to further improve its effectiveness.

**ABOUT THIS AGENDA:**

This agenda is available through the Hampshire & Isle of Wight Fire and Rescue Service website ([www.hantsfire.gov.uk](http://www.hantsfire.gov.uk)) and can be provided, on request, in alternative versions (such as large print, Braille or audio) and in alternative languages.